

**Rotary Youth Exchange District Checklist and Compliance Form**  
**Include All Inbound Students Who Are Scheduled To Be in Australia in March 2007**

**Dates for Briefing of Inbound Students, Counsellors & Host Families, Club Certification & Student Insurance**

Please fill in the appropriate spaces below with dates as required. Use a second sheet for additional students. Add another digit in front of the student number on subsequent sheets.

- It is appreciated there will always be a small number of people for a variety of reasons (e.g. illness) who will not be able to attend a briefing on a set date. These people need to be given a supplementary briefing as close to the set date as possible.
- Some special briefings may need to be arranged relating to students who do not arrive in the July intake.
- If there are any discrepancies or other matters causing the District concern, please detail these on attached sheets

| No | Student's Name | Host Club | O/S insurance sighted or Aust. insurance bought |             | Student                       |                               | Counsellor                    |                               | Club Certification Date | 1 <sup>st</sup> Family Briefing Date | 2 <sup>nd</sup> Family Briefing Date | 3 <sup>rd</sup> Family Briefing Date | 4 <sup>th</sup> Family Briefing Date | 5 <sup>th</sup> Family Briefing Date | 6 <sup>th</sup> Family Briefing Date |  |
|----|----------------|-----------|---|-------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|
|    |                |           | Seen Date                                       | Bought Date | 1 <sup>st</sup> Briefing Date | 2 <sup>nd</sup> Briefing Date | 1 <sup>st</sup> Briefing Date | 2 <sup>nd</sup> Briefing Date |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _1 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _2 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _3 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _4 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _5 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _6 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _7 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _8 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _9 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |
| _0 |                |           |   |             |                               |                               |                               |                               |                         |                                      |                                      |                                      |                                      |                                      |                                      |  |

I, the District Youth Exchange Chairman \_\_\_\_\_ and I, the Secretary/Deputy Chairman \_\_\_\_\_

confirm that the details given in the YESP D1 5 form with the information on the attached sheets are true and correct. We further confirm that monthly report forms have been received from all inbound students.

Chairman \_\_\_\_\_ Date \_\_\_\_\_  
 Signature

Secretary/Deputy Chairman \_\_\_\_\_ Date \_\_\_\_\_  
 Signature

**NB Form to be given to the District Governor by 31<sup>st</sup> May**

**Ensure document confidentiality -- To be kept for 5 years then destroyed**